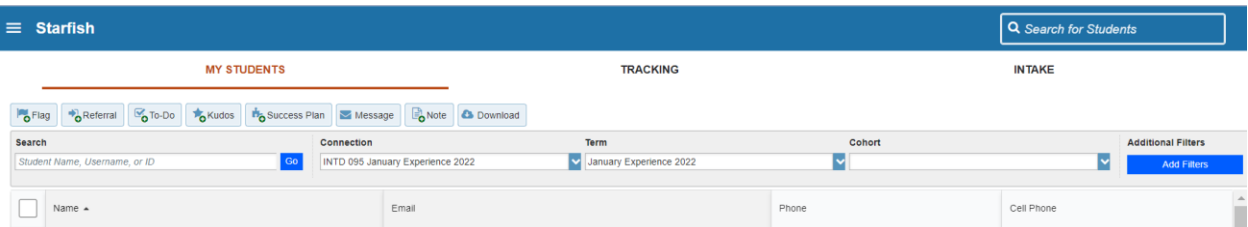


How To Filter Students by Accommodation Notification



1. Click the hamburger menu in the top left corner of Starfish (which can be accessed through MyDrake)
2. Navigate to Students on the dropdown menu
3. Use the filters to sort



- a. **Connection** will sort by class roster or select "All My Students"
 - b. Select the current **Term**
 - c. Disregard cohorts
 - d. Click the blue "**Add Filters**" button and select the following from the Tracking Items:
 - i. Select Students with Tracking Items
 - ii. Status = All
 - iii. Tracking Type = Flag
 - iv. Item Name = Accommodation Notification
- b. Hit submit to generate a current list of student accommodations in your course

